

Email as PDF to hall@saptest.co.uk or hard copies are accepted

Minimum Requirements for a Design SAP Report New Dwellings to L1a & Conversions to L1b

- Plans
- Elevations
- Sections
- Site plan
- North Point on site plan or labelled elevations
- Building, Construction & Insulation Notes (makes & models of insulation, thicknesses, etc)
- Specification Notes (proposed main heating system(s), secondary heating system(s), glazing and door specification, renewable energy proposals)
- Thermal Bridging or Junction details NEW BUILDS ONLY (if available)

Minimum Requirements for an As Built SAP Report & Energy Performance Certificate New Dwellings to L1a and Conversions to L1b

- Completed 'Returns' Form (found on this website or I can email one across)
- Glazing and Door U Value Reports (or please check with me if you have alternative reports)
- MSC Certification or Commissioning Reports for renewable energies
- Commissioning Reports for main & secondary heating systems (if available)
- Revised drawings as per above if anything has changed (eg addition/removal of a window)
- Any changes since the Design SAP was issued (if you have not already notified me of, eg change to make & model of insulation used)

Minimum Requirements for a Trade Off SAP Report 25% Glazing Justification using Full SAP to L1b

- Completed 'Trade Off SAP' Form (found on this website or I can email one across)

The form has tick boxes to include:

- Plans (Existing & Proposed)
- Elevations (Existing & Proposed)
- Sections (Existing & Proposed)
- Site plan
- North Point on site plan or labelled elevations
- Proposed Building, Construction & Insulation Notes (makes & models of insulation, thicknesses, etc)
- Proposed changes to existing dwelling (eg change to heating system etc)
- Existing House Notes including main heating system(s), secondary heating system(s), existing installed renewables etc

A service to survey & produce drawings for the Trade Off SAP & the Conversion SAP is available please email or phone me to discuss